

Primary Pool Appointment Procedure 2017 - 2018

This year we have announced two closing dates for applications to the Primary NQT Pool:

31st January 2018

30th April 2018

Application to the pool is online via www.workinhounslowschools.org.uk . Applications must be submitted by midnight on these dates, when the online system will automatically close.

Following the closing date all applications will be shortlisted against the 3 online questions asked only. Please ensure you address these questions fully in your application.

Short-listed applicants will be notified via email and their details released to schools.

Schools will then contact applicants according to applicant's preference criteria of Key Stage and Location.

In considering your suitability for posts in their schools, Headteachers will initially refer to the details of your online application showing: the locations where it would be possible for you to work, the age range that you have trained for and would prefer to teach, and your curriculum strengths. It is helpful if you are not too restrictive in your choice of areas, although we encourage you to be realistic about travelling distances.

Some of the Church Schools in the Borough have added criteria that applicants should be members of the faith observed by the school or be sympathetic to the ethos of that faith. You are asked in your electronic application if you wish to be considered for these schools.

Interviews will be conducted by schools. All information concerning the format of your interview including duration, opportunity to tour the school and meet other staff will be obtainable directly from the school office or Headteacher. **Please note:** many schools may ask you to teach a short activity as part of the interview process. Please ask the school if this is required in order for you to prepare.

Offers of appointment will be made direct from the school. If you decide to accept an offer, a contract of employment will be issued. If you are not successful, or decline the offer, your details will continue to be made available.

Please inform us as soon as you secure a job in a school or another borough so that we may remove your details from our system.

For further information please visit: www.workinhounslowschools.org.uk