



Strand on the Green Junior School

Job Description

Job title: Learning Support Assistant & Play Assistant

Salary and grade: Various (please refer to advert)

School: Strand on the Green Junior School

Line manager: SENDCO and Play Leader

Key Relationships / Liaison with: Teachers, other support staff

Main Purpose:

- To apply specialist skills and knowledge in the supervision and care of pupils who have SEND including ASC and ADHD
- Facilitate play and contribute to the welfare of the children
- To undertake other tasks or responsibilities as required by the Head teacher.

Main Activities

- To develop an understanding of the specific needs of children with ASC and ADHD
- With the support of the Class teacher and SENDCO plan and deliver individual learning activities which fulfil the aims of the IEP
- Monitor the pupil's response to the learning activities and, where appropriate, modify or adapt the activities as agreed with the Class Teacher to achieve the intended learning outcomes
- To work under the direct supervision of the Class teacher and SENDCO to carry out planned learning activities and feedback on children's progress and achievement
- To prepare and support the use of learning materials and create visual displays, in accordance with the requirements of the teacher to create a suitable learning environment
- To help pupils learn as effectively as possible individually using a range of techniques relevant to children with ASC and ADHD
- To attend relevant training
- To contribute to pupil observations, monitoring and evaluating work, recording progress for individual educational programmes as directed
- To contribute to school reports and parents evenings as required to enhance pupil development
- To help children reach the outcomes set out on their individual plans
- Undertake administrative tasks on behalf of the Class teacher and SENDCO
- To take a lead role in the care and welfare needs of pupils supporting them with toileting and personal care as necessary, whilst encouraging independence at all times
- Be watchful for child protection/safeguarding issues and inform the DSL immediately of any concerns

- To be aware of school policies and practices, including Safeguarding policies, Health and Safety procedures and carry out appropriate risk assessments under the guidance of staff
- To help maintain an atmosphere where children can develop self-confidence and maximise their potential, providing care and encouragement for pupils to enable them to participate fully in the life of the schools
- To supervise lunchtime play
- Appropriately engage with all children attending the aftercare scheme – talking to them about their day and encouraging them to play
- Plan and deliver safe activities suitable to the age range of the children in the room or playground, as directed by the Play Leader or Lead SMSA
- Keep informed of school events and procedures outlined in the Staff Handbook
- Adhere to the schools code of conduct
- Undertake playground duties and wet break supervision in accordance with the schools guidance
- Attend meetings punctually as appropriate
- To work as a member of the Strand Team and build positive relationships with pupils, staff and families
- Play a full part in the life of the schools and promote our ethos

This job description is not necessarily a comprehensive definition of the post. It will be reviewed regularly and may be subject to modification and amendment at any time after consultation with the holder of the post. The duties may be varied to meet the changing demands of the school at the reasonable discretion of the Head teacher.