



‘Soaring to Excellence’



## Hounslow Heath School

### Job Description

**Job Title: Modern Foreign Language Teacher (Pre and Post threshold)**

**Salary: Main Professional Grade (In accordance with the current School Teachers Pay and Conditions Document)**

**Line Manager: Headteacher / designated member of the SLT**

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#### Main purpose of the job

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All teachers are required to carry out the duties of a school teacher as set out in the current School Teachers Pay and Conditions Document. Teachers should also have due regard to the Teachers Standards. Performance will be assessed against the teacher standards and objectives set as part of the performance management process as relevant to their role in the school.

- Modelling outstanding planning, assessment, and teaching in order to support staff in the school team to achieve high quality teaching, effective use of resources and the highest standards of learning and achievement for all pupils.
- To promote the vision, culture, and ethos of the school.
- Be responsible for the learning and achievement of all pupils in their classes ensuring equality of opportunity for all.
- Be responsible and accountable for achieving the highest possible standards in work and conduct.
- Treat pupils with dignity building relationships rooted in mutual respect, and at all times observing proper boundaries appropriate to a teacher's professional position.
- Work proactively and effectively in collaboration and partnership with learners, parents/carers, governors, other staff, and external agencies in the best interests of pupils.
- Take responsibility for promoting and safeguarding the welfare of children and young people within the school.

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#### Supervisory responsibility

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The teacher has a responsibility to contribute to the wider aspects of the school e.g. delivering CPD for other staff as appropriate, managing and leading the Modern Foreign Language curriculum, organisation of additional year group activities such as arranging trips / workshops / themed events.

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#### Main duties and responsibilities

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In addition to carrying out the duties of a class teacher as outlined in the current Teachers Pay and Conditions Document, the postholder will be expected to carry out the professional duties described below, as circumstances may require and in accordance with the school's policies under the direction of the Headteacher, or designated senior leader.



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## Teaching and Learning

- Attend regular meetings relevant to your area of responsibility with appropriate colleagues.
- Establish a safe, purposeful, and stimulating environment for pupils, rooted in the school values.
- Manage classes across the school effectively, in the provision of the MFL Curriculum, through an agreed modern foreign language (French) and designated PPA lessons, using approaches which are appropriate to pupils’ needs in order to inspire, motivate, and challenge pupils.
- To improve pupil progress and attainment quality first teaching.
- To lead and manage support staff when appropriate, including SEND support within lessons, to ensure they are having the highest possible impact on learning outcomes for children.
- Improve the quality of teaching and learning in order to raise attainment and accelerate progress across the school by: -
  - Using effective teaching and learning methods.
  - Providing resources for learning.
  - Promoting Pupil Voice.
- Improve pupil progress and attainment across the curriculum subjects by working closely with subject leaders to: -
  - Ensure schemes of work are differentiated/adapted appropriately and evaluate the impact on teaching and learning.
  - Ensure the MFL curriculum, and additional PPA provision beyond the MFL curriculum are managed effectively.
  - Participate in regular work scrutiny.
  - Ensure that teacher assessment is well informed and moderated.
- Be a positive role model and demonstrate consistently the positive attitudes, values, and behaviour, which are expected of pupils.
- Have high expectations of behaviour, promoting self-control and independence of all learners.
- Use data analysis to identify trends in attainment and to identify individuals/groups that are under attaining or are at risk of doing so.
- Ensure that the work of the school is inclusive and issues are addressed in curriculum and/or pastoral management.
- Promote cross curricular approaches to teaching and learning.

## Leadership and Management

- Lead / be a member of a curriculum working party.
- Provide effective support for colleagues as appropriate, for the provision of the MFL and wider school curriculum.



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## Staff development

- Act as a role model to colleagues and encourage collaboration, co-operation and teamwork.

## Professional development

- Regularly review your own professional development requirements ensuring that all key training is completed efficiently and effectively.
- Be responsible for improving your professional practice through participating fully in training and development opportunities identified by the school, or as developed as an outcome of your appraisal.

## Other

- To attend and support with additional school activities i.e. fairs, residential trips etc. when necessary.
- To have professional regard for the ethos, policies, and practices of the and maintain high standards in your own attendance and punctuality.
- Assist in the smooth running of the school at all times, including being responsible with TLR holders for the school.
- Perform any reasonable duties as requested by the Headteacher.

## Signatures – line manager and job holder

Signed.....Dated.....

*Headteacher*

Signed.....Dated.....

*Postholder*

This job description is not your contract of employment or any part of it. It has been prepared only for the purpose of school organisation and may change either as your contract changes or as the organisation of the school is changed. The duties of this post may change and develop over time. It is the job holder's responsibility, in conjunction with their manager, to regularly review this document and amend it when necessary.